

Work Programme 2021/2022 – Initial Draft

This Work Programme has been put together taking account of the advice provided by the Centre for Public Scrutiny.

We recognise that we should continue to have member-led scrutiny at this time but need to approach it in a way that is proportionate and fits within the constrained resources that councils have at their disposal as a result of continuing to respond to and recover from Covid-19.

Therefore the principles that the Board will work to are:

- There will be a focus on a smaller range of issues – things that are “life and limb” matters for local people.
- Each meeting of the Board will have a substantive agenda item together with routine scheduled business.
- The purpose of each meeting/agenda item will be guided by a clear outcome and objective.

Updated 1/6/2021

Timetable of Meetings

Date	Meeting	Issue	Outcomes and Objectives
9 June 2021	Board	Police Update	<ul style="list-style-type: none"> To receive an update on local policing matters in Torbay including current crime statistics – Brent Davison, Superintendent Local Policing and Partnerships, Devon and Cornwall Police. To receive and update on how the Police Community Support Officers are working with the Council and the community - Brent Davison, Superintendent Local Policing and Partnerships, Devon and Cornwall Police.
9 June 2021	Board	Review Anti Poverty Review Action Plan	<ul style="list-style-type: none"> To monitor the progress of the Cabinet’s response to the Overview and Scrutiny Review of Anti Poverty and to consider the next steps– update via Lisa Hunt – main contributors are Joanna Williams, David Edmondson, Kate Spencer, Liam Montgomery, Lincoln Sargeant, Tara Harris, Alan Denby, Nancy Meehan, Rachael Williams, Carl Wyard/All Cabinet Members.
9 June 2021	Board	Torbay and South Devon NHS Foundation Trust Draft Quality Account 2020/21	<ul style="list-style-type: none"> To review the draft Quality Account for 2020/21 and provide feedback to the Trust to be included in the final account (responses due by 10 June).
9 June 2021	Board	Initial Work Programme for 2021/2022	<ul style="list-style-type: none"> To agree the initial work programme for Overview and Scrutiny for 2021/2022 – Teresa Buckley.

Date	Meeting	Issue	Outcomes and Objectives
14 July 2021	Board	Budget Monitoring Outturn	<ul style="list-style-type: none"> To consider and make any recommendations to the Cabinet/Council (15 July 2021 – note Cabinet 13 July) – Martin Phillips/Sean Cremer/Councillor Cowell/all Cabinet Members.
14 July 2021	Board	Review of Enforcement Activity	<ul style="list-style-type: none"> To agree the report of the Enforcement Activity Review Panel – Amanda Coote/Councillor Kennedy
14 July 2021	Board	Review of the Children and Young People’s Overview and Scrutiny Board	<ul style="list-style-type: none"> To review the effectiveness of the Sub-Committee of the Overview and Scrutiny Board following six months of operation – Anne-Marie Bond/Teresa Buckley.
14 July 2021	Board	Review of Climate Change Emergency	<ul style="list-style-type: none"> To monitor the progress of the Cabinet’s response to the Overview and Scrutiny Review of Climate Change Emergency approved on 23 March 2021 – David Edmondson/Jacqui Warren/Councillor Morey.
15 September 2021	Board	Health and Wellbeing Support through GPs	<ul style="list-style-type: none"> To ensure that residents are receiving good services from their GPs to include: <ul style="list-style-type: none"> reviewing the Open Door Service and how this is accessed and the numbers of people being seen; accessibility of GP appointments and services, how residents can access services and how this compares to the numbers accessing the service pre-Covid-19. <p>Jo Turl/Simon Tapley/Ross Jago, CCG/Jo Williams/Councillor Stockman.</p>

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15 September 2021	Board	Budget Monitoring Quarter 1	<ul style="list-style-type: none"> To consider and make any recommendations to the Cabinet – Martin Phillips/Sean Cremer/all Cabinet Members.
15 September 2021	Board	Review of Planning Service Action Plan	<ul style="list-style-type: none"> To monitor the progress of the Cabinet’s response to the Overview and Scrutiny Review of the Planning Service Action Plan approved on 20 April 2021 – David Edmondson/Kevin Mowat/Councillor Morey.
13 October 2021	Board	Adult Social Care Improvement Plan	<ul style="list-style-type: none"> To review the effectiveness of the Adult Social Care Improvement Plan to ensure that the changes underway are being delivered as proposed and are meeting the needs of Torbay’s residents – Jo Williams/Councillor Stockman. To track patients from discharge from hospital to the care they receive in the community to ensure that it is fit for purpose – Jo Williams/Councillor Stockman/Liz Davenport, Chief Executive of Torbay and South Devon NHS Foundation Trust.
13 October 2021	Board	Review of Youth Offending Team	<ul style="list-style-type: none"> To monitor the progress of the Cabinet’s response to the Overview and Scrutiny Review of the Youth Offending Team approved on 20 April 2021 – Nancy Meehan/Councillor Law.
10 November 2021	Board	Budget Monitoring Quarter 2	<ul style="list-style-type: none"> To consider and make any recommendations to the Cabinet – Martin Phillips/Sean Cremer/Councillor Cowell/all Cabinet Members.

Date	Meeting	Issue	Outcomes and Objectives
10 November 2021	Board	Police Update	<ul style="list-style-type: none"> To receive an update on local policing matters in Torbay - Nikki Leaper, Devon and Cornwall Police. Members to identify additional lines of enquiry closer to the meeting.
10 November 2021	Board	Priorities and Resources 2022/2023	<ul style="list-style-type: none"> To agree the final report of the Priorities and Resources – Teresa Buckley/Councillor Douglas-Dunbar.
8 December 2021	Board	Mental health and wellbeing	<ul style="list-style-type: none"> To review mental health offer within Torbay, including the addition of new ward Torbay hospital – Liz Davenport, Chief Executive of Torbay and South Devon NHS Foundation Trust/Devon Partnership Trust/Jo Williams/Councillor Stockman. To consider the impact of domestic abuse on individuals and families health and wellbeing and the support available to help them – Jo Williams/Tara Harris/Councillor Stockman.
8 December 2021	Board	Review Anti Poverty Review Action Plan	<ul style="list-style-type: none"> To monitor the progress of the Cabinet’s response to the Overview and Scrutiny Review of Anti Poverty – update via Lisa Hunt – main contributors are Joanna Williams, David Edmondson, Kate Spencer, Liam Montgomery, Lincoln Sargeant, Tara Harris, Alan Denby, Nancy Meehan, Rachael Williams, Carl Wyard/All Cabinet Members.

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12 January 2022	Board	Review of Climate Change Emergency	<ul style="list-style-type: none"> To monitor the progress of the Cabinet's response to the Overview and Scrutiny Review of Climate Change Emergency approved on 23 March 2021 – David Edmondson/Jacqui Warren/Councillor Morey.
9 February 2022	Board	Budget Monitoring Q3	<ul style="list-style-type: none"> To consider and make any recommendations to the Cabinet – Martin Phillips/Sean Cremer/Councillor Cowell/all Cabinet Members.
9 February 2022	Board		<ul style="list-style-type: none">
9 March 2022	Board		<ul style="list-style-type: none">
14 April 2022	Board		<ul style="list-style-type: none">
11 May 2022	Board		<ul style="list-style-type: none">

Other issues to be considered:

Topic	Actions required by Board Members
The human Impact of Covid-19 (date to be confirmed)	To review the action taken to address the impact of Covid-19 on the residents of Torbay, particularly in respect of: <ul style="list-style-type: none">• the number of job loses and creation of new jobs;• the number of businesses that have closed and the number of new businesses created; and• the impact on housing and homelessness.
Local Government Association Peer Review on Council Wholly Owned Companies (date to be confirmed)	<ul style="list-style-type: none">• To review the outcome of the Peer Review and associated action plan and consider if there are any areas requiring further investigation by Overview and Scrutiny – Anne-Marie Bond.
Local Government Association Peer Review of Governance (date to be confirmed)	<ul style="list-style-type: none">• To review the outcome of the Peer Review and associated action plan and consider if there are any areas requiring further investigation by Overview and Scrutiny – Anne-Marie Bond.
Council Business Plans and identification of key areas for potential policy development.	<ul style="list-style-type: none">• To review the Council’s Business Plans and consider where Overview and Scrutiny can undertake an in-depth review of specific projects or help develop policy.

Topic	Actions required by Board Members
<p>October/November Priority and Resources 2022/2023</p> <p>P&R 1 = and Council Fit for the Future – 27 October 2021 P&R2 = Tackling Climate Change, Thriving Economy, Thriving Council – 28 October 2021 P&R3 = Public Health, Adults Services and Children’s Services – 1 November 2021 P&R 4 = Private meeting for conclusions/recommendations to Board – 4 November 2020 OSB = 10 November 2021</p>	<ul style="list-style-type: none"> • Cabinet – Draft budget for 6 week consultation Cabinet 19 October to 3 December 2021 • To review the budget via Priorities and Resources meetings.
<p>Review of enforcement activity across Torbay</p>	<p>Review agreed at Overview and Scrutiny Board on 11 November 2020 - to be led by Councillor Kennedy with support from Amanda Coote – Report to be presented to the Board in July 2021.</p>
<p>Review of the Council Redesign Programme in respect of accessibility of services and the impact on the community</p>	<p>Review agreed at Overview and Scrutiny Board on 11 November 2020 - to be led by Councillor Mandy Darling with support from Teresa Buckley.</p>